

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** meeting held on **WEDNESDAY 16th OCTOBER 2024 AT 7PM** in the Guildhall, Mill Street.

S24/065 PRESENT

Chair: Councillor B. Waite

Councillors: Garner, Ginger, Jones, Parry, Tapley, S Waite.

Officers: Gina Wilding, Town Clerk
Kate Adams, Deputy Town Clerk
Julie Cox, Finance Assistant
Andrew Locke, Deputy DLF Supervisor

S23/066 ABSENT

Councillors Gill and Hall were absent.

S24/067 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION

The Chair, Councillor B Waite, welcomed everyone to the Services Committee meeting at the Guildhall and explained housekeeping information.

S24/068 RECORDING OF MEETINGS

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S24/069 APOLOGIES

Apologies were received from Councillor Gill for health reasons, and Councillor Hall due to illness.

S24/070 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None declared.

Conflicts of Interest
Councillor Parry Ludlow in Bloom

Personal Interests

None declared

S24/071 PUBLIC OPEN SESSION (15 minutes)

There was one member of the public present.

A councillor spoke in public session in their role as Chair of Ludlow in Bloom confirming the timing for reports to Full Council re and reporting that new plants had been planted in the garden area at Castle Street Car Park.

S24/072 LUDLOW UNITARY COUNCILLORS SESSION

Councillor Parry, Ludlow South updated the Committee that Shropshire Council were no longer seeking devolvement of service to, or financial support from town and parish councils to help with their financial deficit. Committee members confirmed that they had received the notification from Shropshire Council on this subject. Councillor Parry also informed the committee about the problems arising with the issuing of bin stickers for the payable green waste collection, leading to a delay in the scheme now commencing in November.

S24/073 MINUTES

RESOLVED BW/EG (Unanimous)

That the minutes of Services Committee meeting held on Wednesday 4th September 2024 be approved as a correct record and signed by the Chair.

S24/074 ITEMS TO ACTION

RESOLVED BW/SW (unanimous)

That the Items to action from Services Committee 4th September 2024 be noted.

S24/075 LUDLOW MARKET UPDATE

RESOLVED BW/EG (unanimous)

That a report from the Market Officer containing costings and practicalities for Ludlow Town Council to install a Wi-Fi hub on the market be bought back to a future Committee meeting for consideration.

S24/076 RESOLVED BW/VP (unanimous)

That the information received from NABMA be noted.

S24/077 HOUSMAN PLAY AREA CONSULTATION RESULTS

The Chair thanked the Deputy Town Clerk for her work in this consultation.

RESOLVED BW/GG (unanimous)

To approve option 4, as supported by the public consultation, and to approve the related expenditure within the agreed budget.

To request that Connexus install a more robust metal barrier instead of the proposed wooden barrier.

S24/078 CONSULTATIONS, PUBLIC ENGAGEMENT AND YOUTH EVENTS

RESOLVED BW/EG (unanimous)

That the success of the recent Co-option event, Sip & Chat and the Ludlow Market Young Explorers events be noted.

S24/079 MUSEUM AT THE BUTTERCROSS LIFT

RESOLVED BW/GG (unanimous)

To approve the relocation of the lift key switch to inside the building at a cost of £985.00. Works to be carried out by Belvidere Lifts.

That quotes to be sought to install infill panels at the sides of the lift to prevent waste / materials that could fuel a fire from being stored / deposited at the side of the lift.

S24/080 CASTLE GARDENS UPDATE

RESOLVED BW/EG (unanimous)

That the update from the Guerrilla Gardeners be noted.

S24/081 RESOLVED BW/GG (unanimous)

That a letter of thanks be sent to Ludlow Castle for the Cercis Eternal Flame tree, and that the Town Council would welcome the installation of a plaque if one is supplied by the Castle.

S24/082 REQUEST FOR ACCESS TO ST JOHNS GARDENS

RESOLVED BW/GG (unanimous)

Subject to the Council receiving prior notification of the date and time of the works so that their staff can take before and after photographs, and that the contractor agrees to make good any damage and return the site to its original state, the Town Council grants the request from a local resident that their contractor is permitted to access St Johns Gardens with a Telehandler.

S24/083 SENIORS PARTY

RESOLVED BW/RJ (6:1:0)

That the suggestions of improvement for the Seniors Party to include a Christmas scene photo background, accessories and bunting to be purchased. using grant funding received from Tesco be approved.

S24/084 HENLEY ROAD HELPERS UPDATE

RESOLVED BW/SW (6:1:0)

That the progress made by volunteers during the first two events and plans for future sessions be noted.

S24/085 LUDLOW WINTER FESTIVAL

RESOLVED BW/EG (unanimous)

That the plans being made in collaboration with other Community organisations be noted.

S24/086 TREE INSPECTIONS

RESOLVED BW/VP (unanimous)

That the arrangements being made for tree inspections to take place in Castle Gardens and St Johns gardens be noted.

The meeting closed at 7.20pm.

Chairman

Date